

**EXECUTIVE ORDER 98-16
GOVERNOR'S PARENTAL INVOLVEMENT INITIATIVE
ADMINISTRATIVE EXCUSE SLIP**

Name of Parent:	Date:
Name of Student:	Grade:
Name of School:	
Arrival Time at School:	
Departure Time from School:	Total Hours:

This is to certify that the above named parent (guardian, in loco parentis) of the student identified has visited the school for a conference with his/her child's teacher or school official, to attend a function involving his/her child, or as a volunteer to assist in the child's school activities:

Signature of teacher or school official

NOTE: This Administrative Excuse Slip *must* be attached to the Leave Form for approval by the Supervisor.

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